Washington Farm United Methodist Church
3921 Old Mill Road
P O Box 36, Alexandria, VA 22121
www.washingtonfarmumc.org
703-780-4696

JOB DESCRIPTION

Job Title: Nursery Assistants (2); job sharing is possible

Job Summary:
Provide safe supervision of infants and preschoolers in the nursery during the 10 AM church service.

Responsibilities:
- Hours: Sunday from 9:45-10:15 AM
- Greet children and parents; engage children in play
- Follow prepared lesson plan
- Change infant diapers and assist toddlers with bathroom trips as needed
- Straightened room before leaving
- Notify S/PPRC liaison or pastor as soon as possible if going to be absent
- Provide nursery support for other activities if available

Minimum Qualifications:
- High school graduate
- Age 18+
- Experience caring for infants and/or preschoolers

Certificates, Licenses, Registrations
- UMC NOVA District Safer Sanctuaries Training
- WFUMC Child Protection Training
- Background clearance

This is a part-time hourly wage position; average workload is 1.5 hours per week. Salary is paid monthly and reviewed annually by the S/PPR committee.

01/02/2025