

Drive-by CAR-nival
Centreville United Methodist Church
October 24, 2020 3:00- 5:00 PM

All activities will follow the HCT processes, procedures and protocols contained in the current plan for outdoors events.

Participants and volunteers will pre-register for the event using MyCUMC. Upon arrival/entrance to the event all volunteers and participants will be asked to read the health acknowledgement form poster, acknowledge that they can affirm “yes” to all the statements on the form and provide their name and contact information for the church to record and keep. Volunteers will wear masks and disposable gloves for the duration of the event and adhere to all safety and social distance precautions.

Non-pre-registered participants will be asked to provide contact information (to include names of all persons in the car, email addresses and a contact phone number) and agree to health acknowledgement form upon entrance to the event.

Drivers will enter and exit the church parking lot from Old Centrewood Dr. via the metro parking area. Drivers will follow signs and volunteer instruction directing them to drive through the parking lot and stop at the **Welcome station** where a tent will be set up. All participants must remain in their vehicles at all times – with the exception of the final (pumpkin patch) station as described below. Participants will be asked to confirm their compliance with the items on the health acknowledgement form and that no one present has a fever of over 100.4 degrees Fahrenheit prior to entry. They will also be instructed to wear masks at all times (age 2 and up) while windows are open to protect the safety of their families and our volunteers. Once health protocols are confirmed each car will be given:

1 plastic sand pail containing:

- A plastic clipboard with scorecard and directions for each station -- participants will record their own scores
- pencil
- 3 vinyl bean bags (Fruit of the Spirit Toss)
- 3 plastic rings (Ring the Hat)
- 3 rubber ducks (Duck Pond Toss)
- 3 red mini Frisbees (Put the Nose on the Clown)

Drivers will be instructed to drive carefully, one vehicle at a time, to each station in order. The course will proceed through the parking lot on the side along New Braddock Rd., turn left at the courtyard area and proceed down the parking lot next to the building

to the ROC entrance (similar to the CDS carpool line). Cars will wait until the car in front of them fully advances before moving to participate in the open station. At each station cars will come to a full stop and put their cars in park. Participants will throw the item designated for the activity from the safety of their car windows. Once an item is thrown from the car it will not be returned to the car. Items will be scored by the volunteers and the final score verbally communicated to the driver/car scorekeeper. Items are immediately collected by station volunteers and placed in a bucket to be sanitized. Volunteers will maintain the 6 ft distancing requirement at all times, from the vehicles and other volunteers. Volunteers will wear face masks and disposable gloves at all times during the event.

At the **Return station** participants will return their empty sand pail and clipboard as directed and communicate their final score and “**Candy Guess**” verbally to the station volunteer. The paper scorecard and pencil will be kept by participants. Participants will be directed to either patch 1 or patch 2 for the next station.

At the **Pumpkin Patch/Photo op station** participants will receive one plastic ring per child/participant. Drivers will be directed to park in place along the curb and participants will be invited to exit their cars to throw their rings into the pumpkin patch to “ring a pumpkin.” The patch will have clearly marked boundaries for where participants may stand. Volunteers will retrieve the rings and place pumpkins in a pick-up area outside the patch boundary for the children/participants to collect. Participants will then be invited to stand in front of their vehicle with their pumpkins for a photo before re-entering their vehicle and departing. Volunteers and photographers will maintain a six foot social distance from participants at all times. Once thrown, rings will be collected by station volunteers and sanitized.

Cars will be directed to exit back through the metro parking lot to Old Centreville Road. As cars depart the parking lot – they will be given **virtual hugs** and waves by volunteers as they exit.

Additional notes:

Volunteers will be recruited by family units to serve as station leaders as much as possible.

One set of volunteers will walk the circuit of stations collecting thrown materials to be thoroughly sanitized in the kitchen prior to items being re-employed. Clipboards, pails and tossed items will be washed in soapy water, rinsed and then put in a bleach water solution before being dried and pails refilled and taken back out to the welcome station for distribution. We will have 20 pails of supplies in the rotation.

See station diagram attached to see traffic flow of event.